

## ASSEMBLY INSTRUCTIONS:

Product Code : PIN96 / PIN129 / PIN1212 / PIN159 / PIN1512 / PIN189 /  
PIN1812 / PIN2412

Product Name: Rapidline Pinboard

## TIME REQUIRED:

25 minutes

## TOOLS REQUIRED:

Screwdriver, Electric Drill, Pencil, Measuring tape/Ruler, Spirit Level or Laser Level, Stud Finder

\*Tools are not included.

## SKILL REQUIRED:

Easy ●●●●○ Hard

The Assembly Skill Rating is a 5-point system that shows the degree of effort needed in assembling a specific product. With 1 being easy for the average person and 5 requiring an expert.

For most products, two persons are recommended.

### NOTE

- As this is a commercial product, some intermediate skills may be required.
  - No pre-drill holes or markings are provided on our table or desk tops.
  - Please check you have all hardware before assembling.
- If you are missing any hardware, please contact your Rapidline reseller. Please ensure you have the name of the item, required hardware part and quantity.
  - Please retain your receipt as proof of purchase to validate your warranty.
- Assemble on a clean, flat, smooth surface such as a rug or carpet to avoid parts from being scratched.
  - Remove all wrapping materials, including staples and packing straps before you start to assemble
    - Keep all hardware parts out of reach of children.

### CAUTION

- Heavy product. Do not attempt to lift or move without help
- Do not tighten screws and bolts until completely assembled.
- Do not use this product unless all bolts and screws are firmly secured and tightened.

### WARNING

- If parts are missing, broken, damaged or worn stop using the product until all repairs are made.
  - Failure to follow these warnings could result in serious injury.

The logo for Rapidline, featuring the word "rapidline" in a lowercase, sans-serif font. The "i" in "rapid" has a small orange dot above it. The logo is set against a light blue rounded rectangular background.

Installation of your Rapidline Standard Whiteboard will require TWO people. Where possible install the board to wall studs to deliver improved sturdiness. Where wall studs are not available Wall-Mates ( Provided In Carton ) may be used to provide extra security when fixing your board to the wall.

## What you will need



- Drill

- Tape Measure

- Spirit Level

- Pencil

## Installation Instructions

### STEP 1

With a tape measure and pencil, mark the chosen area for your standard frame board installation. Use a spirit level to make markings straight. (Measure floor to bottom of board, then to the top of the board followed by the sides).

### STEP 2

Place the board on the pencil markings, lining up the bottom edge of the board so that it is positioned on the bottom pencil line.

### STEP 3

With board in place, mark the screw positions through the screw holes. Remove board.

### STEP 4

Drill holes into the wall to suit the supplied wall plugs. If using Wall-Mates follow manufacturers' instructions.

### STEP 5

Insert wall plugs and reposition your board, fixing it into position

Ensure wall area is clear of electrical wire before drilling.

Rapidline does not take any responsibility for injuries or breakages in the installation process of your whiteboard, pin board, glass board or cork board. Installation is done at your own risk and all safety measures should be taken to avoid any injury.

